

REQUESTING APPROVAL FOR CHANGES TO DEMONSTRATION GARDEN
TEMPLATE TO BE FILLED OUT

This template is to be used for a formal, written request to Executive Board regarding any significant proposed changes to the Demonstration Garden including new development, restructuring of garden, new MG activities, acquisition of decorative structure or accessory, to satisfy Article XIII Section 7 and 8 of the By-laws.

Your Name:

Date:

Brief Description of Proposal:

Purpose:

Location in Demo Garden:

Specific details of new structure, accessory or new MG activity: (size, dimensions, scope etc)

Photo or URL where more info can be found: (where applicable)

Cost and Source of Funding: (indicate cost, whether this is a donation or new/existing budget/Grant will be used, vendor to be used, if applicable)

If grant money needs to be applied for, provide following info:

Grant Application Dollars Needed:

Potential Grantor:

Grant Application Deadline:

Who is making the request: (Individual, Committee, Theme Garden, etc)

Have you discussed this with any fellow Master Gardeners, and are they supportive of this project?

Version: Jan 28, 2014 by Susan Thomson