



TO: THE MASTER GARDENER EXECUTIVE BOARD AND CLASS REPRESENTATIVES  
FROM: MADELINE FLAHIVE DINARDO, COUNTY AGRICULTURE AGENT

Our next meeting is **Wednesday, March 1, 2017, in Westfield**. The meeting will begin promptly at **7:00 PM**. *If you will not be attending the meeting, please advise the office and the president by 12:00 noon of the meeting date.*

## AGENDA

### 7:00 PM

- **Approval of Minutes from Executive Board Meeting** on February 1, 2016.  
(Please review prior to meeting)
- **Correspondence:** Deborah DiMaggio
- **Treasurer's Report:** Teresa Gibbons
- **Historian's Report:** Caryl Walczuk
- **State Representative's Report:** Caryl Hannemann, Dolores Batz-Culp, Dennis Lenahan

### VP REPORTS:

- First VP Althea Llewellyn: Community Projects, Environmental Matters, Garden Preservation, Publicity, Helpline, Newsletter, Website
- Second VP David Regal: Spring Fair, All Demo Garden Committees, Arts & Crafts, Intro. to Hort Therapy
- Third VP Tina Helmstetter: Continuing Education (inc. summer events), Speakers Bureau, Sunshine Committee, Children's Programs, Annual MG Picnic, Holiday Party (Advisor).

### UNFINISHED BUSINESS

- Exec Board Schedule
- Hours reporting
- Committees on web, are we up to date?
- Community Garden Request: Terry Lou Zoo/Frazer House Community Beautification project
- Signs about Spring Fair from the County
- Community Beautification requests for Summit
- Grant request for tiller

### NEW BUSINESS

- Documents for the MG website
- Home Gardener School scholarship
- Wes Philo Award
- Wild Earth Fest, April 30
- Harvest Festival, Sept 24
- Fanwood Scotch Plains Service League grant: Top soil for the gardens in the fall.
- Recycling and plastic bottles at the Demo Garden

The next Executive Board Meeting is Wednesday, April 5, 2017, at 7:00 p.m.

**Please mail agenda item requests to the president no later than one week before a scheduled meeting.**