



TO: THE MASTER GARDENER EXECUTIVE BOARD AND CLASS REPRESENTATIVES
FROM: MADELINE FLAHIVE DINARDO, COUNTY AGRICULTURE AGENT

Our next meeting is **Wednesday, May 3, 2017, in Westfield**. The meeting will begin promptly at **7:00 PM**. *If you will not be attending the meeting, please advise the office and the president by 12:00 noon of the meeting date.*

AGENDA

7:00 PM

- **Approval of Minutes from Executive Board Meeting** on April 5, 2016.
(Please review prior to meeting)
- **Correspondence:** Deborah DiMaggio
- **Treasurer's Report:** Teresa Gibbons
- **Historian's Report:** Caryl Walczuk
- **State Representative's Report:** Caryl Hannemann, Dolores Batz-Culp, Dennis Lenahan

VP REPORTS:

- First VP Althea Llewellyn: Community Projects, Environmental Matters, Garden Preservation, Publicity, Helpline, Newsletter, Website
- Second VP David Regal: Spring Fair, All Demo Garden Committees, Arts & Crafts, Intro. to Hort Therapy
- Third VP Tina Helmstetter: Continuing Education (inc. summer events), Speakers Bureau, Sunshine Committee, Children's Programs, Annual MG Picnic, Holiday Party (Advisor).

UNFINISHED BUSINESS

- Exec Board Schedule
- Hours reporting
- Committees on web
- Documents for the MG website
- Wes Philo Award
- Community Beautification project at Chisholm Community Senior Center in Springfield
- SSL certificate

NEW BUSINESS

The next Executive Board Meeting is Wednesday, May 3, 2017, at 7:00 p.m.

Please mail agenda item requests to the president no later than one week before a scheduled meeting.